



Massachusetts Department of Public Health
Office of Preparedness and Emergency Management

MRC MINI GRANT REPORTING FORM

For units who received an MRC mini grant in BP4, please complete this form as part of the end of year reporting.

Project General Information:

MRC Unit Name:	Mass Task Force
Point of Contact Email:	mfoster@matf.org
Name of Project:	ICS-400
Person Completing Report:	Mark Foster
Date:	8/3/16

Project Description - Please write a brief narrative (1 to 2 paragraphs):

We plan to deliver a 2-day ICS-400 course to key team leaders. This training will enhance our ability to work at major incidents as well as manage team members in day-to-day training and activities. At least 12 leaders from MATF are expected to attend, the balance of the students would be from other MRC units and first responders that would be expected to work with our MRC during an emergency.

This course provides training and resources for personnel who require advanced application of the ICS. This course expands upon information covered in ICS-100 through ICS-300 courses. These earlier courses are prerequisites for ICS-400.



Project Details:

<p>Project Rationale: How did you choose this project? (Related to AAR, or other gaps)</p>	<p>MRC leaders need to be trained in the Incident Command System. A review of our member roster indicated that a significant number of our senior leadership did not have ICS-400 training.</p>
<p>PHEP Capabilities that your project addressed: http://www.cdc.gov/phpr/capabilities/</p>	<p style="text-align: right;">10</p> <p>Capability 3: Emergency Operations Coordination Definition: Emergency operations coordination is the ability to direct and support an event or incident with public health or medical implications by establishing a standardized, scalable system of oversight, organization, and supervision consistent with jurisdictional standards and practices and with the National Incident Management System.</p>
<p>Objectives that your project addressed.</p>	<p>Objectives:</p> <ul style="list-style-type: none"> - Conduct ICS-400 Training - Get team members to meet leaders from other disciplines - Conduct several tabletop exercises during the training. - Prepare for upcoming Vigilant Guard 16 Exercise
<p>Project Planned Activities: What deliverables, products, or outputs were expected? Did you meet those outputs? Where different outputs achieved?</p>	<ul style="list-style-type: none"> - Improved leadership skills - Yes - Improved performance at VG16 Exercise - Yes
<p>Funding Associated with this project: (Please provide a narrative of the costs incurred with this project).</p>	<ul style="list-style-type: none"> - Instructors for this course volunteered their time - Course materials, printing handouts, and ICS handbooks



Other feedback or comments to share about your project?	