



Massachusetts Department of Public Health  
Office of Preparedness and Emergency Management

**MRC MINI GRANT REPORTING FORM**

For units who received an MRC mini grant in BP4, please complete this form as part of the end of year reporting.

**Project General Information:**

MRC Unit Name:	<b>Greater New Bedford Area MRC</b>
Point of Contact Email:	<b>LiisaJacksonpss@gmail.com</b>
Name of Project:	<b>Sheltering Drill</b>
Person Completing Report:	<b>Liisa Jackson</b>
Date:	<b>6/20/2016</b>

**Project Description - Please write a brief narrative (1 to 2 paragraphs):**

**There was a Regional Sheltering Functional Exercise done on May 21st Council on Aging. It was a great exercise and gave MRC volunteers from across Region 5 communities and opportunity to learn about what a Regional Sheltering Operation would look like and to mobilize and Demobilize a Disaster Shelter using Job Action Sheets and a Scenario based training play out possible Disaster Shelter situations and use critical thinking to solve the problems within their assigned job using incident command.**

**Within the grant Sheltering Station Go Kits were developed and are printed. The kits will be distributed to the Region 3D communities prior to June 30<sup>th</sup>. The content of the Shelter Station go kits can be seen by clicking on this link: <http://www.mrcvolunteer.org/sheltering-station-go-kits-1.html>**

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**Project Details:**

<p>Project Rationale: How did you choose this project? (Related to AAR, or other gaps)</p>	<p>Train MRC volunteers to staff disaster shelters</p> <p>ARR from Table top exercise</p>
<p>PHEP Capabilities that your project addressed: <a href="http://www.cdc.gov/phpr/capabilities/">http://www.cdc.gov/phpr/capabilities/</a></p>	<p>#1 Community Preparedness, #3 Emergency Operations Coordination, #6 Information Sharing, #7 Mass Care and #15 Volunteer Management</p>
<p>Objectives that your project addressed.</p>	<p><b>Objectives:</b></p> <p><b>Objective 1:</b> To effectively mobilize and demobilize sheltering equipment</p> <p><b>Objective 2:</b> To evaluate communication between shelter stations</p> <p><b>Objective 3:</b> To evaluate Job Action Sheets and just in time training</p>
<p>Project Planned Activities: What deliverables, products, or outputs were expected? Did you meet those outputs? Where different outputs achieved?</p>	<p><b>We met deliverables by training volunteers, identifying gaps in the sheltering plans.</b></p> <p><b>Sheltering go kits developed: The content of the Shelter Station go kits can be seen by clicking on this link: <a href="http://www.mrcvolunteer.org/sheltering-station-go-kits-1.html">http://www.mrcvolunteer.org/sheltering-station-go-kits-1.html</a></b></p> <p><b>Additional outputs were working with other sheltering partners in the region and cross training with other MRC units</b></p>
<p>Funding Associated with this project: (Please provide a narrative of the costs incurred with this project).</p>	<p><b>Sheltering go kits: \$914</b></p> <p><b>Contractor costs: \$1750</b></p> <p><b>Shirts: \$836</b></p>



Other feedback or comments to share about your project?

**We were grateful for the additional funding to expand the capacity of our MRC**