



Massachusetts Department of Public Health
Office of Preparedness and Emergency Management

MRC MINI GRANT REPORTING FORM

For units who received an MRC mini grant in BP4, please complete this form as part of the end of year reporting.

Project General Information:

MRC Unit Name:	Bristol Norfolk MRC
Point of Contact Email:	LiisaJackson@comcast.net
Name of Project:	Regional Shelter Activation Drill
Person Completing Report:	Liisa Jackson
Date:	6/20/2016

Project Description - Please write a brief narrative (1 to 2 paragraphs):

There was a Regional Shelter Activations Drill done on June 30th at to test the availability of shelter management and staff. It was a great exercise to drill a regional shelter activation response. we also a completed inventory of the Storage POD and identified equipment that needed to be replaced and identified items that would enhance the capabilities of the MRC.

Within the grant Sheltering Station Go Kits were developed and are printed. The kits have been delivered to Bristol Norfolk MRC. The content of the Shelter Station go kits can be seen by clicking on this link: <http://www.mrcvolunteer.org/sheltering-station-go-kits-1.html>



Project Details:

<p>Project Rationale: How did you choose this project? (Related to AAR, or other gaps)</p>	<p>Train MRC volunteers to staff disaster shelters ARR from functional exercise</p>
<p>PHEP Capabilities that your project addressed: http://www.cdc.gov/phpr/capabilities/</p>	<p>#1 Community Preparedness, #3 Emergency Operations Coordination, #6 Information Sharing, #7 Mass Care and #15 Volunteer Management</p>
<p>Objectives that your project addressed.</p>	<p>Objectives: Objective 1: To effectively mobilize and demobilize sheltering equipment Objective 2: To evaluate shelter layout plan Objective 3: To evaluate communication between shelter stations Objective 4: To evaluate Job Action Sheets and just in time training</p>
<p>Project Planned Activities: What deliverables, products, or outputs were expected? Did you meet those outputs? Where different outputs achieved?</p>	<p>We met deliverables by training volunteers, identifying gaps in the sheltering plans. Sheltering go kits developed: The content of the Shelter Station go kits can be seen by clicking on this link: http://www.mrcvolunteer.org/sheltering-station-go-kits-1.html Additional outputs were working with other sheltering partners in the region and cross training with other MRC units</p>
<p>Funding Associated with this project: (Please provide a narrative of the costs incurred with this project).</p>	<p>Sheltering go kits: \$914 Contractor costs: \$1750 Shirts: \$836</p>



Other feedback or comments to share about your project?	We were grateful for the additional funding to expand the capacity of our MRC